Instructions for Ordering a Community Education Student Parking Permit – Online Only
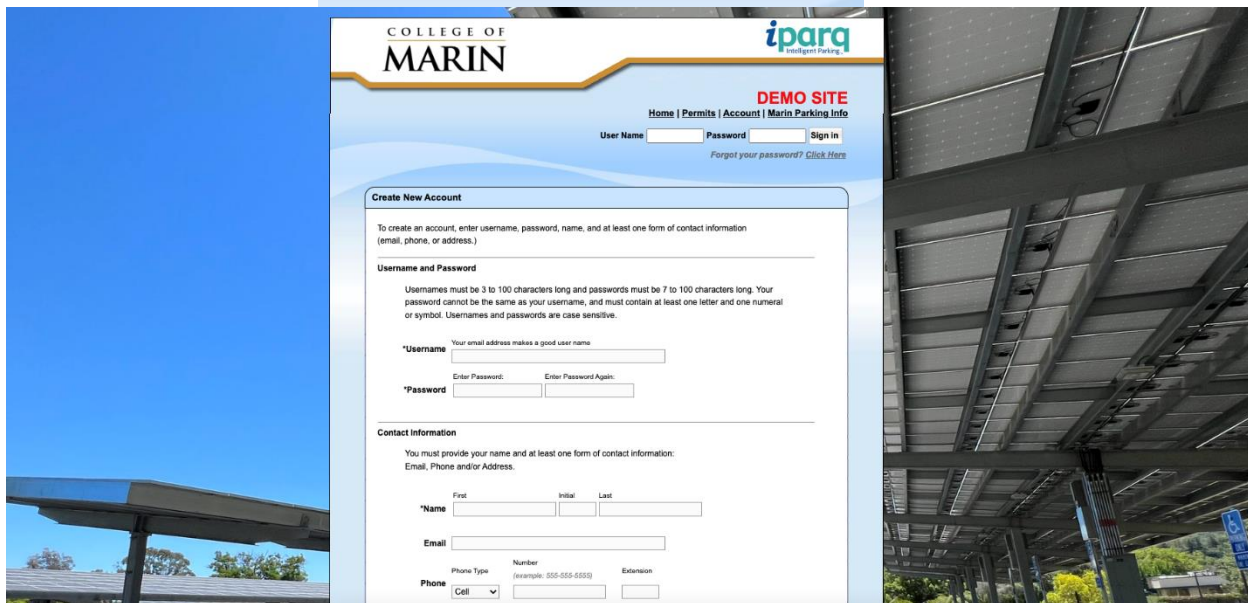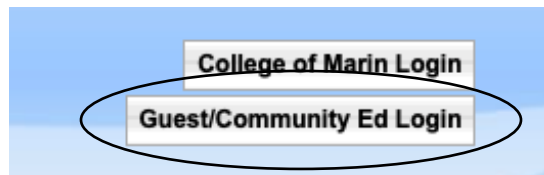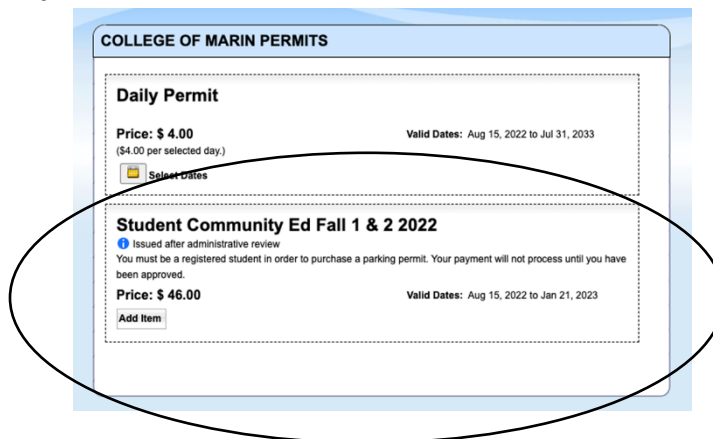
1. Access the new parking permit website
   a. Go to marin.thepermitstore.com, click "Community Ed Login", and create an account
      i. Enter your desired username, password, email address and phone number

2. Select "Student Community Ed" from available parking permits
   a. Only currently enrolled Community Education students should select this permit. Credit Students need to select their "Pre-Approved" Student parking permit.

3. Enter your vehicle information
   a. There is no limit to how many vehicles can be stored on your account, but only one vehicle can be active at once. If you drive a secondary vehicle to campus, you need to remember to change your account to reflect that vehicle as active.

4. Enter your payment information
   a. Payment information will not be stored and must be entered for every purchase
   b. Online payments can be accepted as:
      i. American Express
      ii. Discover
      iii. Mastercard
      iv. Visa

5. Review your order

6. Confirm your order. You will <u>not</u> receive a print out or physical parking permit. Your permit is virtual and associated with your vehicles license plate.